

**A RESOLUTION
BYCITY UTILITIES COMMITTEE**

07- R -0462

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH JACOBS/PRAD/PBS & J, JOINT VENTURE, FOR FC-7619-03D, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR CONSTRUCTION MANAGEMENT SERVICES FOR RIVERSIDE OUTFALL CAPACITY RELIEF, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED FIFTEEN THOUSAND TWO HUNDRED FOURTEEN DOLLARS AND NO CENTS (\$615,214.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02999999 (RIVERSIDE OUTFALL CAPACITY RELIEF); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") did enter into FC-7619-03D, Annual Contract for Architectural and Engineering Services, pursuant to Resolution 04-R-0382; and

WHEREAS, the Commissioner of the Department of Watershed Management requires Construction Management Services for the Riverside Outfall Capacity Relief; and

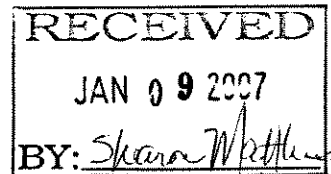
WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended the issuance of a notice to proceed to Jacobs/PRAD/PBS & J, Joint Venture in an amount not to exceed Six Hundred Fifteen Thousand Two Hundred Fourteen Dollars and No Cents (\$615,214.00).

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to issue a notice to proceed with Jacobs/PRAD/PBS & J, Joint Venture ("JP2"), for FC-7619-03D, Annual Contract for Architectural and Engineering Services, Construction Management Services for the Riverside Outfall Capacity Relief, in an amount not to exceed Six Hundred Fifteen Thousand Two Hundred Fourteen Dollars and No Cents (\$615,214.00).

BE IT FURTHER RESOLVED, that all contracted work will be charged to and paid from Fund, Account and Center Number 2J28 (2004 Water & Wastewater Bond Fund) 524001 (Consultant/Professional Services) Q38I02999999 (Riverside Outfall Capacity Relief).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare an appropriate agreement for execution by the Mayor.

BE IT FINALLY RESOLVED, that this notice to proceed will not become binding on the City and the City will incur no liability nor obligation under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to JP2.



STATEMENT OF WORK

FOR: City of Atlanta
Department of Watershed Management
Attention: Sharon Matthews
230 Peachtree Street, Suite 500
Atlanta, Georgia 30303

TO PROVIDE: Professional Construction Phase Services for
Riverside Sanitary Sewer Outfall
JP² Task Number 109 – Construction Services

DATE: November 13, 2006

1. BACKGROUND

The Riverside Sanitary Sewer Outfall is a new sewer interceptor to increase the capacity of the existing City of Atlanta sewer collection system from the Bolton Road Pump Station (located at Northwest Drive and Bolton Road), along Proctor Creek and the Chattahoochee River to James Jackson Parkway. This interceptor will replace existing 10" and 12" sanitary sewers. The design of this interceptor was initially funded by a developer in order to provide sewer service to a tract of land at James Jackson Parkway and the Chattahoochee River. These design documents, prepared by Eberly & Associates under the direction of the developer, will be provided to the City of Atlanta so that the City can construct the necessary improvements.

2.0 SCOPE OF SERVICES

The Scope of Services described herein is based on the meeting held on September 12, 2006 with Department of Watershed Management (DWM). From this meeting, we identified the following basic scope of services.

- 1) Participate in Kick-off meeting with Contractor and DWM personnel
- 2) Provide permitting assistance with Norfolk Southern Railway
- 3) Provide a limited amount of other miscellaneous permitting assistance, as requested.
- 4) Provide easement acquisition services, up to either closing or submitting for condemnation.
- 5) Provide assistance to DWM to prepare revised (not sealed) documents after award of construction contract.
- 6) Provide Engineering Support during/post construction.
- 7) Provide Construction Observation Services

8) General project administration.

In conjunction with and under the direction of the Department of Watershed Management (DWM) Project Manager, JP² will provide certain personnel and services to help manage and oversee contractors performing the construction. The Scope of Services provided has been grouped under a new contract task identified as **Task 109 – Construction Services**.

JP² has at its disposal a project staff of highly qualified and experienced professionals to provide construction management services for this project. The Organizational Chart of the JP² Team assigned to this task is included as **Exhibit A**. Resumes for the key individuals are included as **Exhibit B**.

The proposed written scope is included as **Exhibit C** to this document.

Critical assumptions of this proposal are the following:

1. Design will be completed by Eberly or a 3rd party under the direction of the City.
2. JP² will negotiate with property owners acquisition of easements. City will handle the real estate closings for easements and pay for easements directly from City funds.
3. City will be responsible for preparing and submitting applications for all permits except, Norfolk Southern Railroad
4. JP² will prepare and provide to the City the permit application for Norfolk Southern Railroad. JP² will also pay, as a reimbursable expense, the plan review fees, estimated to be approximately \$10,000. All other fees and payments to Norfolk Southern Railroad will be the responsibility of and will be paid by the City of Atlanta.
5. JP² will provide other minimal permit assistance as identified in the scope.
6. The City will handle all bidding activities – including but not limited to, advertising, response to bidder questions, receipt of bids, evaluation of bids, and recommendation of award.
7. City will provide any surveying and geotechnical services that may be needed to support Construction Management.
8. Construction observation is based on a construction period of nine (9) months.

3.0 DELIVERABLES

Throughout the life of the project various deliverables will be issued to The City. These deliverables are identified in **Exhibit C – Scope of Work**.

Due to the nature of the deliverables, most will be in hard-copy format. When possible, deliverables will also be provided in electronic or PDF format.

4.0 PROJECT MANAGEMENT AND COORDINATION

The JP² Task Manager will maintain regular communication with the DWM Project Manager for the duration of the project. In order to facilitate project communication, state-of-the-art communication tools such as video conferencing, WebEx and phone conferencing will be employed by JP² as deemed appropriate. The following describes the project management and coordination activities for this scope of services.

4.1 Project Kick-off Meeting

JP² will participate with DWM Project Manager and staff in an initial project kick-off meeting to address project scope and methodology, project schedule, information requirements, to review project tasks and to introduce the project team. The JP² Task Manager will coordinate the preparation and planning of this meeting with the DWM Project Manager.

4.2 Progress Review Meetings

JP² will meet at least monthly in person or through conference calls with the DWM Project Manager for the duration of the project. In the early stages of the project these meetings will be as frequent as necessary to maintain project momentum and to facilitate the identification of critical issues that need to be discussed with the DWM Project Manager. Meeting minutes will be documented and distributed to the DWM Project Manager within five days after each meeting.

4.3 Project Administration

The JP² Task Manager will provide oversight for the execution of the project and manage the overall team and its sub-consultants, be responsible for preparing the project progress reports and scheduling various meetings. In addition, the JP² Task Manager will also be responsible for the preparation of monthly invoices including providing necessary back-up support for direct costs, and MBE/FBE utilization reports.

5.0 PROJECT SCHEDULE

A preliminary project schedule has been included as **Exhibit D**. The overall projected schedule is projected to be approximately 19 months from NTP. Key to the schedule are several activities (easements, bidding, and permitting) which are outside the control of JP² and could potentially extend the completion date of the project. Based on the length and type of construction included in this project, the actual construction portion of the schedule is estimated to take 9 months.

The schedule will also be revisited after receipt of bids to adjust for the contractors projected construction schedule.

Upon NTP, JP² will update the schedule with detailed task data in Microsoft Project. The schedule will be maintained and updated monthly to help ensure that schedule slippage on JP² controllable tasks is minimized. Schedule recovery plans will be developed and implemented when necessary.

6.0 FEES

Based on the above described Scope of Services, and the estimated manpower and expenses needed to accomplish the scope within the projected schedule, the cost estimate for providing these services is \$ 615,214.00.

A breakdown of projected man-hours and cost by task within assigned labor categories is included as **Exhibit E**.

7.0 ASSUMPTIONS, CLARIFICATIONS AND EXCLUSIONS

The following shall also apply to this proposal:

1. JP² staff will comply with established City security requirements.
2. Meetings or presentations in addition to those specified in the Scope of Services are excluded, but can be provided as additional services.
3. The JP² Task Manager shall be provided with primary and secondary points of contact within the City for the project and the JP² Project Team shall be provided timely access to City sites, facilities, key management personnel, and information when requested so as not to delay the project efforts. JP² will notify the City 48 hours in advance of requirements for site entry.
4. JP² will comply with all applicable federal, state and local rules and regulations in the performance of the project. However, any changes in regulatory requirements, work stoppages, or scope

changes - beyond the control of the JP² team or its subcontractors - are excluded from the project schedule and costs.

END OF STATEMENT OF WORK

Part II: Legislative White Paper:

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities Committee

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH JACOBS/PRAD/PBS & J, JOINT VENTURE, FOR FC-7619-03D, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR CONSTRUCTION MANAGEMENT SERVICES FOR RIVERSIDE OUTFALL CAPACITY RELIEF, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED FIFTEEN THOUSAND TWO HUNDRED FOURTEEN DOLLARS AND NO CENTS (\$615,214.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02999999 (RIVERSIDE OUTFALL CAPACITY RELIEF); AND FOR OTHER PURPOSES.

Council Meeting Date: March 13, 2007

Requesting Dept.: Watershed Management

B. To be completed by the department :

1. Please provide a summary of the purpose of this legislation (Justification Statement).

To seek approval of the issuance of a Notice to Proceed for the requested Task Order.

2. Please provide background information regarding this legislation.

This resolution reflects the Department of Watershed Management's desire to issue a Notice to Proceed (NTP) to Jacobs/PRAD/PBS&J aka JP2, JV for the Task Order for Construction Management Services for Riverside Sanitary Sewer Outfall under FC-7619-03D, Annual Contract for Architectural and Engineering Services in an amount not to exceed \$615,214.00.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services
- (b) **Source Selection:**
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:** n/a
- (e) **Number of Bids:** n/a

(f) Proposals Received: n/a

(g) Bidders/Proponents: n/a

(h) Term of Contract: n/a

4. Fund Account Center: 2J28-524001-Q38I02999999

5. Source of Funds:

6. Fiscal Impact: \$615,214.00

7. Method of Cost Recovery:

This Legislative Request Form Was Prepared By: Gwendolyn J. Carswell, Contracting Officer, Sr., ext. 6331 FOR Willie M. Canidate, Contracting Officer, Sr., ext. 6335..

LEGISLATIVE SUMMARY

TO: City Utilities Committee

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH JACOBS/PRAD/PBS & J, JOINT VENTURE, FOR FC-7619-03D, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR CONSTRUCTION MANAGEMENT SERVICES FOR RIVERSIDE OUTFALL CAPACITY RELIEF, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED FIFTEEN THOUSAND TWO HUNDRED FOURTEEN DOLLARS AND NO CENTS (\$615,214.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38102999999 (RIVERSIDE OUTFALL CAPACITY RELIEF); AND FOR OTHER PURPOSES.

Committee Meeting Date: March 13, 2007

Council Meeting Date: March 19, 2007

Requesting Dept.: Watershed Management

Contract Type: Professional Services RFP

Advertisement: October 26, 2003

Bids/Proposals Due: January 7, 2004

Invitations Mailed: 146

Bids/Proposals Received: 12

Arcadis/BPA-(Brindley Pieters & Associates) – Joint Venture
Atlanta Architects & Engineers, Joint Venture
Atlanta Services Group, a Joint Venture
Infrastructure Partners-Joint Venture (B & Jackson/ HDR/
Malcom Pirnie)
Brown and Caldwell/Deloan Hampton & Associates/Long
Engineering Inc. - Joint Venture
CH2M Hill/Williams-Russell and Johnson – Joint Venture
Earthtech/IMCo Joint Venture
HTL - Harrington, Tetra Tech & Lowe-Joint Venture
JP² (Jacobs, Prad, PBS&J) – Joint Venture
Metcalf & Eddy/Cardozo Engineering-Joint Venture
Parsons Brinckerhoff & Khafra-Joint Venture
Shaw Environmental Inc. /AIM Partners, PLC- JV

Bidders/Proponents:

- (1) CH2M Hill/Williams-Russell and Johnson
- (2) Atlanta Services Group
- (3) JP² (Jacobs, Prad, PBS&J)
- (4) Shaw/ Aim, Joint Venture

- (5) Metcalf & Eddy/Cardozo Engineering, Joint Venture
- (6) Arcadis/Brindley Pieters & Associates, Joint Venture

Contractor: JP² (Jacobs, Prad, PBS&J) – Joint Venture

Estimated Value: \$615,214.00

Scope Summary: THE RIVERSIDE SANITARY SEWER OUTFALL IS A NEW SEWER INTERCEPTOR TO INCREASE THE CAPACITY OF THE EXISTING CITY OF ATLANTA COLLECTION SYSTEM FROM THE BOLTON ROAD PUMP STATION (LOCATED AT NORTHWEST DRIVE AND BOLTON ROAD) ALONG PROCTOR CREEK AND THE CHATTAHOOCHEE RIVER TO JAMES JACKSON PARKWAY.

Background: Original executed on May 27, 2004, expired on May 26, 2006
A Ninety Day extension effective term began on May 27, 2006 to August 25, 2006
Renewal Agreement No. 1 effective term began on August 26, 2006 to August 25, 2007

Evaluation Team: DPRCA, DWM, DPW, DPCD, OCC and Risk Management

Term of Contract: Two (2) years with an option to renew for three (3) one (1) year periods

Fund Account Centers: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001
(CONSULTANT/PROFESSIONAL SERVICES) Q38I02999999 (RIVERSIDE OUTFALL CAPACITY RELIEF)

Prepared By: Anthony Stanley

Contact Number: 404-330-6384

Project Participation:

Jacobs Civil, Inc./Prad Group, Inc./PBS&J a JV d/b/a JP² (15pts.)
Prad Group, Inc. AABE 20%
Emerge Consulting Corp. AABE 1%
Metals & Materials Engineers AABE 1%
Desmear Systems, Inc. AABE 1%

Cardozo Engineering, Inc.	FBE	3%
Cole Financial Services, Inc.	FBE	1%
D. Clark Harris, Inc.	FBE	3%
Guerra-Stoll Barker Architects, Inc.	FBE	2%
Street Smarts	FBE	2%
Willmer Engineering, Inc.	FBE	1%
Smith Real Estate Services, Inc.	FBE	1%
JAT Consulting Services, Inc.	FBE	1%
Malvada Consulting Group	FBE	1%
Richard + Wittschiede Architects, Inc.	FBE	2%
ReStl Designers, Inc.	ABE	1%
Participation Total		41%



SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE, SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

February 8, 2007

TO: Adam Smith, Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management

RE: **LEGISLATIVE REQUEST**
FC-7619-03D, Annual Contract for Architectural and Engineering
Services – Construction Management Services -Task Order- Riverside Sanitary
Sewer Outfall Capacity

Contractor: Jacobs/Prad/PBS&J, JV, JP2

Please prepare appropriate legislation (Cycle 4- March 5, 2007) for the above referenced contract with *Jacobs/Prad/PBS&J, JV, JP2*.

All contract terms, conditions, stipulations of the original contract shall remain the same.

If you have any questions concerning this matter, please feel free to contact Sheila Pierce, at (404) 330-6814 or Willie Canidate, Contracting Officer, Sr., at (404) 330-6335.

Your assistance in this matter is requested and appreciated.

/wc

c: Sheila Pierce, Deputy Commissioner, DWM
Sammy Goodson, Deputy Commissioner, DWM
Cathy Martin, Deputy Chief Procurement Officer, DOP
April Daniels, Financial Analyst, DF
Maisha Land, Legislative Liaison, DWM
Megan Middleton, Legislative Counsel, DOL
Willie Canidate, Contracting Officer, Sr., DWM
File



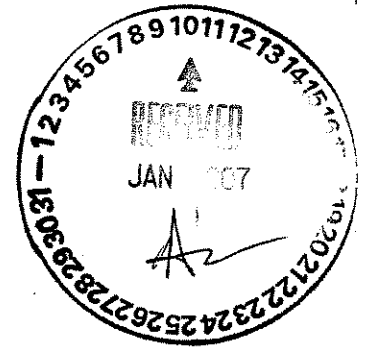
CITY OF ATLANTA

SHIRLEY C. FRANKLIN
MAYOR

55 TRINITY AVENUE, SUITE 5400
ATLANTA, GEORGIA 30335-0312
OFFICE (404) 330-6081

DEPARTMENT OF
WATERSHED MANAGEMENT

ROBERT J. HUNTER
COMMISSIONER



To: Sheila C. Pierce, Deputy Commissioner
Department of Watershed Management

From: George D. Barnes, P.E., Deputy Commissioner
Department of Watershed Management

Subject: FC-7619-03D, jp², – A/E Services Proposal
Riverside Sanitary Sewer Outfall

Date: January 10, 2007

Attached is a proposed scope and budget submitted by jp² for A/E services required for the subject project as requested by the Department of Watershed Management

The proposed scope and budget has been reviewed by the DWM Project Manager, Sharon Matthews and me. In our opinion the scope and budget is appropriate for the project and it is recommended that it be submitted to the Department of Procurement for authorization by the Mayor and City Council

It is recommended that the Resolution authorizing the work include language that the work is authorized in an amount not to exceed the \$615,214.00. This would give us some latitude to have a final amount to be authorized by Procurement that could be less if we later reduce the fee.

Adequate funds are available in 2J28 524001 Q38I02999999 for these services.

If you have any questions or need any additional information please let me know.

cc: Sharon Matthews
Lance Clark
Pati McMahon

GDB:gb

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): Megan S. Middleton 

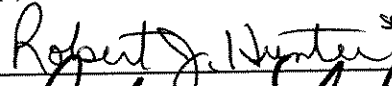
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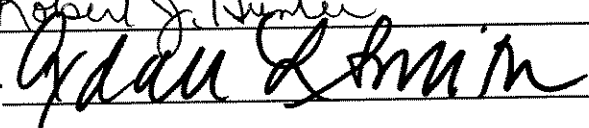
Originating Department: Watershed Management

Committee(s) of Purview: City Utilities

Council Deadline: February 26, 2007

Committee Meeting Date(s): March 13, 2007 Full Council Date: March 19, 2007

Commissioner Signature Robert J. Hunter 

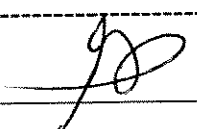
Chief Procurement Officer Adam L. Smith 

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH JACOBS/PRAD/PBS & J, JOINT VENTURE, FOR FC-7619-03D, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR CONSTRUCTION MANAGEMENT SERVICES FOR RIVERSIDE OUTFALL CAPACITY RELIEF, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED FIFTEEN THOUSAND TWO HUNDRED FOURTEEN DOLLARS AND NO CENTS (\$615,214.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02999999 (RIVERSIDE OUTFALL CAPACITY RELIEF); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any) \$615,214.00

Mayor's Staff Only

Received by Mayor's Office: 3.20.07 (date) Reviewed by: 

Submitted to Council: 3/26/07 (date)